**Trader Registration Form**

**Michelham Priory Christmas Fayre, Saturday 30th November 2024**
*Michelham Priory House & Gardens, Upper Dicker, Hailsham BN27 3QS*

**About you and your business

Trading / Company / Group Name:**

**Contact Name:**

**Phone Number:**

**Email:**

**What is the nature of your business? What kind of items do you sell?:**

**Your requirements**

Two pitch sizes are available – 6ft (£25) & 12ft (£40)

*Please note that tables are not provided, and we do not have any available on-site. If you require one, you will need to bring your own.*

**Size of pitch needed (6ft or 12ft):**
 **Number of pitches needed:**

**Number of vehicles you will be bringing:***Please provide the number of vehicles needed for the event due to limited parking.*

**Next steps**

Please return your completed booking form to anniewills@sussexpast.co.uk

Once your pitch is approved, an invoice will then be sent to you. Your booking will then be confirmed once payment has been received along with a copy of your public liability, a risk assessment and corresponding certificates required to sell your goods e.g. food hygiene.

Any electrical equipment brought in must be PAT tested by you and evidence/certificate of PAT testing provided BEFORE the event. We cannot guarantee a particular spot for the event – allocations will be made once the event is full to ensure maximum use of the space. We reserve the right to refuse your booking should we have too many of a particular type of product.

I have read and understood the Terms and Conditions (separate attachment) relating to this event and I agree to abide by them.

Signed……………………………………………………………………. Date:………../…………/……………….

**Please return the completed booking form and signed T&Cs by 31st October 2024**

**Please attach a copy of your:** Insurance certificate, Risk Assessment