

# Making the most of your visit to Fishbourne

## Before your visit

- You can make a free pre-visit at any time – just bring your booking form with you to ensure free entry for 2 teachers. A pre-visit gives you a chance to write your risk assessment and plan the self-led elements of your visit.
- Plan to wear appropriate clothing and footwear – this is an outdoor site and even indoors it can be cold.

## During your visit

When you arrive you will be greeted by a member of the Learning Team who will confirm details with you.

- We will ask you to leave bags on the coach or place them in a storage locker until they are needed as we have limited space on the site.
- We ask groups to pay on the day – either by cheque (payable to Sussex Archaeological Society) or credit/debit card at the front entrance.
- Your visit around the mosaic floors, museum and garden will be self-led. To help focus your visit, we offer trail booklets (30p each) or you can download resources from our website
- If you have booked a workshop then we will confirm the time and location of the workshop on the day. A member of the Learning Team will lead your hands-on workshop.
- Your booking form will show if a room has been set aside for your lunch. Groups can also eat in the picnic area or the wooden gazebo.
- If your group needs some play time during your visit there is a large field behind the Collections Discovery Centre which you are welcome to use.

## Access & Safety

- There is level access to the whole site, although wheelchair users may require some assistance in the garden. There are also accessible toilets. If any members of your group have particular access needs, then please let us know in advance so we can offer additional support.
- A Safety Information Sheet is available on our website which you may find useful when writing your risk assessment.

We ask all visiting groups to be aware of these particular health & safety precautions:

- Walk around the paths - do not cut across the car park.
- Do not stand or climb on the archaeological remains in the garden.

## Consideration for other visitors

During your visit the Palace will be open to other groups and to the general public.

- Please ensure that your pupils are considerate to other visitors and that they are supervised at all times. While we positively encourage conversation, discussion and enthusiasm, noise does travel here so please do try to keep voices at a considerate level.
- Please also ensure that pupils know that they should not run anywhere on the site.
- If you arrive later than planned we will do our best to accommodate you but it might mean we have to change your workshop or audio-video timeslot. Please let us know if you are running late.

If you have any further questions or would like to know more about your visit then please don't hesitate to contact the Learning Team on 01243 785859 or [palacebookings@sussexpast.co.uk](mailto:palacebookings@sussexpast.co.uk)

We look forward to welcoming you to this amazing site!

The Learning Team, Fishbourne Roman Palace



FISHBOURNE  
ROMAN PALACE  
& GARDENS