



### Sussex Archaeological Society

<b>Role Title:</b>	<b>Tour Guide Volunteer</b>
<b>Location:</b>	Lewes Sussex Past Properties: <ul style="list-style-type: none"><li>- Lewes Castle</li><li>- Anne of Cleves House</li><li>- Bull House</li></ul>
<b>Main purpose of the role:</b>	To provide an engaging, friendly and informative experience for visitors
<b>Time commitment:</b>	<p>Our volunteering opportunities in this role cover Monday – Sunday, morning and afternoon, so hopefully there will be a time that works for you.</p> <p>Our AM shift is: 11:00 – 14:00</p> <p>Our PM shift is: 14:00 – 17:00</p> <p>We are fairly flexible in terms of time commitment, and ask for a general minimum commitment of 1 shift a week (3 hours).</p> <p>If the times stated above do not work for you, or if you have any questions about time commitment generally, then please do not hesitate to get in touch.</p>

We are looking for friendly individuals with a passion for history to come and join our tour guide team. As a tour guide you will help us to deliver guided visits in a number of ways, from delivering tours to visiting groups, to being a friendly presence around the sites answering ad-hoc questions from the public, and helping to run drop-in workshops during holiday periods.

### What you'll be doing:

- Providing guided tours across our Lewes sites for visiting groups.
- Providing ad-hoc tours, short talks in the museum and answering questions for members of the public.
- Being a friendly welcoming SAS presence across our sites.
- There may also be opportunity to assist in ad-hoc tasks around the site as required.
- Most importantly, you'll be helping us to preserve and promote the incredible history and stories of our sites.

### Contact us if this sounds like you..

- Do you have a positive, welcoming and approachable demeanour?
- Are you a confident speaker and happy to lead small groups?
- Is one of your best strengths your excellent communication skills?



- Are you willing to work with family groups and school parties as well as adults?
- Do you have an interest in local history? (Knowledge of local history is useful for this role, however this is not required. Your enthusiasm, and willingness to learn about the local history is all we need, and we will provide plenty of training opportunities and ongoing support).
- Are you over 18?
- If it was a yes to the above, then why not get in touch and give volunteering as a Tour Guide a try, we would love to have you join us!

Commented [BG1]: Feel this is super important. I've seen places where volunteers simply refuse to work with children. This would be a major problem for Sussex Past

### Support & Training:

- You will receive training on the history of our Lewes properties and the Sussex Archaeological Society itself, so you can feel confident and comfortable in your role. But don't worry, we would never expect everyone to know absolutely everything as the charm of our sites is that there is always more to learn!
- If you do have a particular area of historical interest that links to our sites, we would love to know, so please do mention when you apply.
- You will have a staff member that will be able to support you in your role and answer any questions you may have.
- There will also be opportunity for ongoing training as and when required.

### What can I expect?

- An opportunity to socialise and meet new people.
- A supportive and encouraging environment to grow your skills and knowledge.
- Develop deeper understanding of Sussex's fascinating history.
- Free membership to all of our sites and discounts at our cafes and gift shops.
- 50% discount on admission to English Heritage properties in Sussex, Kent and Hampshire.
- Reimbursement of reasonable travel costs for your volunteering.

### Additional Information

Our historic sites do have some accessibility challenges, especially the steep staircases in Lewes Castle. We welcome individuals from all backgrounds to come and join our friendly team, so if you think you may need any adjustments to assist in your volunteering, please do let us know when you apply, and we can discuss further how we can help.

### To Apply

To find out more or ask any questions, please do not hesitate to get in touch. We can answer any questions you may have and give a little more information to see if the role might just be right for you!

Email: [chloeandrews@sussexpast.co.uk](mailto:chloeandrews@sussexpast.co.uk)

Phone: 01273 486290 (to leave contact details for Chloe Andrews)