



The **2021 Annual General Meeting** of the Sussex Archaeological Society (registered charity no. 207037) will be held on **Saturday 23rd October 2021** at 10am at Lewes Town Hall, High Street, Lewes, BN7 2QS. Booking and joining instructions will be sent out by email and may also be found from **October 4th** on the Membership FAQ section of the Society's website www.sussexpast.co.uk

Given the hybrid nature of this event, it would be enormously helpful if members could submit any questions relating to specific items on the Agenda (e.g. regarding financial results, visitor numbers etc) in advance of the meeting. These should be sent by email to Andrew Edwards at AndrewEdwards@sussexpast.co.uk at least 7 days before the meeting. This will allow for the preparation of full and thorough responses to be provided at the meeting. The Society's annual financial statements, minutes of the 2020 AGM and all other tabled documents referred to in this notice or relating to the meeting will be available on the Membership FAQ section of the Society's website from **October 4th**.

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the ANNUAL GENERAL MEETING of THE SUSSEX ARCHAEOLOGICAL SOCIETY (a company limited by guarantee: 202795) will be held on Saturday 23rd October 2021

AGENDA

1. Welcome by the President and apologies for absence.
2. To approve the minutes of the Annual General Meeting held 12th September 2020.
3. To receive the report of the Trustees for the fifteen months to 31st March 2021.
4. To receive the accounts for the fifteen months to 31st March 2021.
5. To appoint auditors for the year and to authorise Council to fix their remuneration.
6. *To consider, and if thought appropriate pass, the following resolutions as SPECIAL RESOLUTIONS (requiring a 75% majority):*
 - a. THAT the articles of association of the Company be amended by deleting all the provisions of the Company's memorandum of association which, by virtue of s28 of the Companies Act 2006, are to be treated as provisions of the Company's articles of association; and

b. THAT, subject to approval by the Charities Commission, and to such amendments as they so direct, the proposed new articles of association of the Company contained in the printed document, be adopted as the new articles of association of the Company in substitution for, and to the exclusion of, the articles of association of the Company existing at the date hereof.

7. *To consider, and if thought appropriate pass, the following resolution as an ORDINARY RESOLUTION:*

THAT, if and for so long as the number of trustees who were duly appointed in accordance with the provisions of regulations 21 or 22 of the Existing Articles of Association exceeds the number permitted under regulation 35 of the New Articles of Association, neither the proceedings of Council, nor the appointment of any trustee in office at the date of this resolution, shall be deemed invalid by the provisions of regulations 35 or 38 of the New Articles of Association.

8. To elect Members of Council of Trustees -The Council has a maximum of 14 members. There are vacant places on Council.

Every person whom it is intended to nominate as a candidate for election to Council shall be proposed and seconded in writing. Nominations must reach the Chief Executive at Bull House, Lewes, not less than 14 days before the meeting and shall be accompanied by the written consent of the person so nominated to serve if elected. Nominations should also be accompanied by an autobiographical statement from the candidate, indicating the experience and skills that the candidate would bring to the assistance of the Council, and also by a statement on the candidate's aspirations for the future of the Society. These statements should be no longer than one side of A4 and should be typed or written clearly for reproduction to the Members.

9. To transact any other business in accordance with the Memorandum and Articles of Association.

End of AGM

Note: Further details for proxy voting and a form of proxy will be provided on the Members FAQ section of the Society's website. Under s324 of the Companies Act 2006 a member is entitled to appoint another person as his or her proxy to exercise all or any of his or her rights to attend and to speak and vote at the meeting convened by this notice.

By Order of Council of Trustees
27th September 2021

Amanda Jones
Chair of Council of Trustees